

Department of Mental Health and Addiction Services
Southwest Connecticut Mental Health System
JOB OPPORTUNITY
Information Technology Analyst 1
Position Control Number: SW 27932
Quality Improvement Administration Department (QISD)

PLEASE FOLLOW SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Location: Greater Bridgeport Community MH Center, 1635 Central Ave, Bridgeport CT
Program/Unit: Quality Improvement Administration Department (QISD)
Salary: \$58,928 – 75,446
Shift/Schedule/Hours: 1st shift; 8 a.m. – 3:30 p.m.; Monday – Friday; 35 hours per week

Posting Date: July 8, 2015

Closing Date: July 14, 2015

Duties may include but not limited to: This position is responsible for providing IT Infrastructure and Application support for agency end-users from multi-locations. The position also assists in providing on-site Helpdesk support IT hardware installations, IT hardware inventory management, network documentation, as well as alerting agency user of network issues, outages and service restoration times and performs related duties as required. This position also assist in application development using SQL and Microsoft Visual studio, SQL Server Reporting Services Access and creates and edit s reports using SQL or other report writing tools. Provide training for both administrative and end user roles in use of application and report functionality.

Eligibility Requirement: Candidates must have applied for and passed the **Information Technology Analyst 2** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, state employees will generally be considered before applicants from outside state service.

Application Instructions: **DMHAS employees who are lateral transfer candidates** (example: **Information Technology Analyst 2** applying to an **Information Technology Analyst 2** posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position control number will not be processed **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12). **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Southwest Connecticut Mental Health System
Human Resources, 1635 Central Avenue, Bridgeport CT 06610
Fax: (203) 551-7674
Email: SWCMHS.recruit@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply.